

From: [Vankeerbergen, Bernadette](#)
To: [Nagar, Ila](#); [Smith, Jeremie S.](#)
Cc: [Heysel, Garett](#); [Taleghani-Nikazm, Carmen](#)
Subject: Persian 3350
Date: Friday, September 6, 2019 2:53:00 PM
Attachments: [image001.png](#)

Dear Professor Nagar and Jeremie,

On Thursday, August 29, the Arts and Humanities 1 Panel reviewed a request to offer Persian 3350 (an existing course with GE Diversity-Global Studies & GE Social Science-Individuals and Groups) as a 100% distance learning course.

The Panel unanimously approved the course with a few recommendations:

- Online syllabus:
 - P. 5: Under “Necessary Equipment”: Include language on webcam and microphone being needed.
 - How are the quizzes proctored?
 - P. 8: D- does not exist at OSU.
- What is the role of the instructor in the online course (apart from being a facilitator)? How is the content delivered? Panel wants to make sure that online courses actively involve a faculty member (as opposed to an online course that seems to run automatically).
- GE assessment plan: mentions final “take-home” exam—adjust for online delivery.

Carmen Taleghani-Nikazm, who is the faculty chair of the Arts and Humanities 1 Panel, has indicated that she knows the instructor of the course and will talk to him about the feedback above.

We are advancing the course request to the next level.

Many thanks,
Bernadette



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